

**Mississippi State University**  
**College of Business**  
**General Degree Requirements and Academic Policies**

All students in the MSU College of Business (COB) must meet certain requirements to remain in good standing and graduate from COB:

**Academic Advising:** Pre-registration takes place each year in early November (for Spring semester courses) and early April (for Summer and Fall semester courses). Prior to the start of pre-registration each student is required to make an appointment with their advisor in the Academic Advising Center in 106/102 McCool (662-325-1890). Appointments must be made at least 24 hours in advance (1 week in advance is suggested). Appointments begin during the 3<sup>rd</sup> week of the semester.

**Admission to major:** During the transition between Sophomore and Junior years, between 50 and 75 applied semester hours, each student must apply for admission to COB and formally declare their major. To be fully admitted to their major and upper level coursework, a student must have a minimum 2.5 overall GPA, a minimum 2.5 GPA on all courses taken at MSU, and a grade of “C” or better in BIS 1012, ACC 2013, ACC 2023, BL 2413, BQA 2113, EC 2113, and EC 2123. Students not meeting these requirements with 76 or more applied semester hours will be removed from COB, will not be allowed to register for 4000 level courses in COB, and will not be able to graduate with a degree from COB.

**Senior year:** Once a student has earned at least 90 applied hours, they are required to request a Senior Degree Audit at the Academic Advising Center. Failure to do so will result in a hold on the student’s records, preventing them from registering for classes in future semesters.

**Graduation:** To graduate with a degree from COB, a student must meet the following requirements:

1. Minimum 2.0 GPA overall
2. Minimum 2.0 GPA on all courses attempted at MSU
3. Minimum **2.5** GPA on upper level business courses attempted (3000-4000 level courses in business)
4. Minimum **2.5** GPA on all Major courses attempted
5. Complete a minimum of 32 hours of upper level business courses at MSU, with a maximum of 2 grades of ‘D’
6. The last 32 hours of the degree program must be taken at MSU

In the semester you plan to graduate, you must apply for graduation through OnCampus by the deadline published on the Registrar’s Academic Calendar. Failure to meet this deadline will result in additional graduation fees.

**Other policies:**

*Course Pre-requisites:* When planning course schedules, pay special attention to course pre-requisites as stated in the MSU Bulletin. Some important pre-requisites:

- *BUS 4853 Business Policy* requires completion of FIN 3123, MKT 3013, MGT 3114, BIS 3233, and that you be a graduating Senior
- *FIN 3123 Financial Management* requires EC 2113, EC 2123, ACC 2013, ACC 2023, and BQA 2113
- *MGT 3114 Principles of Management and Production* requires BQA 2113 and EC 2113
- *BIS 3233 Management Information Systems* requires BIS 1012
- *BQA 2113 Business Statistical Methods I* requires MA 1613 (or higher) and BIS 1012
- *MA 1613 Business Calculus I* requires a grade of ‘C’ or better in MA 1313, or minimum ACT math subscore of 24

*MSU Honor Code:* All COB students and faculty participate fully in the MSU Honor Code:

***“As a Mississippi State University student I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.”***

For additional information please visit: <http://students.msstate.edu/honorcode/>

I, \_\_\_\_\_, have read the COB Degree Requirements and Academic Policies as outlined in this document. I understand that I must follow these requirements and policies to graduate with a degree from COB.

**Signature of Student:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **MSU ID:** \_\_\_\_\_

Return signed form to: COB Academic Advising Center, 106 McCool  
Mail: PO Box 9585, Mississippi State, MS 39762  
Fax: (662)325-8476