

COLLEGE OF BUSINESS AND INDUSTRY
ACADEMIC OPERATING POLICY AND PROCEDURE

COBI-AOP NUMBER: 20.25

SUBJECT: Admission Standards for MBA Program

DATE: February 23, 2001

DESCRIPTION OF POLICY:

To be admitted to the MBA program, applicants should have a QPA of 3.0 or higher for the last 60 hours of undergraduate work and a GMAT score of 500 or better from a test administered within the last five years or a combined score of 1100 using the formula $(200 \times \text{QPA} + \text{GMAT})$. Students must also have a QPA of 3.0 or higher on any graduate work completed. International students must have a TOEFL score of 575 or higher or a bachelor's degree or higher from a U.S. institution of higher learning. The director of Graduate Studies in Business will have discretion to make exceptions to these requirements.

DESCRIPTION OF PROCESS FOR CHANGING POLICY:

Majority vote by the College of Business and Industry Graduate Faculty.

DESCRIPTION OF RELATED PROCEDURE:

The Office of Graduate Studies will calculate each applicant's QPA over their last 60 hours and post it on the screening form prior to its being sent to the Office of Graduate Studies in Business where the applicant's GMAT score report will be attached to the application. If an applicant's combined score is less than 1100, the director of Graduate Studies in Business may admit the applicant on a provisional basis based on letters of recommendation, statement of purpose, work experience or a personal interview. Provisional admissions should generally not exceed 20 percent of the admissions to the program for a given semester.

REVIEW OF POLICY/PROCEDURE:

This COBI-AOP will be reviewed at least every five years by the Graduate Policies Committee at the request of the Graduate Director with request for revision presented to the College of Business and Industry Graduate Faculty.

APPROVED:

_____ Date _____
Reviewer

_____ Date _____
Dean, College of Business and Industry

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Revision History (dates only):

Original: March 20, 1992
Revision: June 19, 1992
Revision: January 28, 1999

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